

Group Reservation Agreement

Dear Teacher/Group Leader,

We look forward to your visit to **Children's Discovery Museum** and would like your experience here to be educational, as well as safe and enjoyable. We ask for your assistance to make sure our guidelines are as followed:

Review, check the boxes, and sign our Group Reservation Agreement before your visit. Please be prepared to turn in this Agreement when you check in at Admission.

- ☐ I understand that my group's field trip must take place during the Museum's operating hours. We may enter once the Museum opens and our group has been checked in.
- ☐ I understand that for safety reasons, children **MAY NOT** carry backpacks inside the Museum.
- ☐ I have informed all of my chaperones that entry into The Wonder Cabinet is **NOT** included in our group's field trip (**even if children are 4 years or younger.**)
- ☐ I understand that lunches and snacks are to be eaten outside (**RAIN or SHINE**) in the surrounding park or under the covered walkway located next to the Museum; and that groups are **NOT** allowed to eat inside the Museum or in outdoor exhibits. **Interested in lunch packages? Ask us about our group friendly options.**
- ☐ I understand that it is the responsibility of our chaperones to monitor and maintain the good behavior of the children in our group and that our chaperones **WILL stay with the children assigned to them while at the Museum.** I also understand that we will provide an adequate number of chaperones to supervise and maintain the safety of our children while in the Museum and that our chaperones are at least **18 years of age.**
- ☐ I agree that I will share the Museum's [Code Of Conduct](#) with all of the adults attending this field trip.
- ☐ I agree that we will discuss the following with the children before our visit.
 - Use the stairs, instead of the elevator. The elevator is to be kept available for people with mobility devices or for parents who have young children who are in strollers.
 - If children's behavior is **unruly, disruptive or destructive**, they will be asked to leave the Museum.
 - For safety reasons, running is **NOT** allowed.
 - Good behavior and consideration of others are expected.

I have read and shared this information with my group (children and adults), and agree to follow the guidelines set out by Children's Discovery Museum.

Signed by:

(Teacher/Group's Leader - MUST be present on day of visit)

(Contact Phone Number: 9am-5pm)

(Printed Name)

(Date of Group Visit)

(Name of School/Organization)

(Email)



Children's Discovery Museum
San Jose

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www.cdm.org

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